



## VACANCY ANNOUNCEMENT

<b>Job Title:</b>	Aquatics Cashier
<b>Closing Date:</b>	Open until filled
<b>Salary:</b>	\$9.30/hour
<b>Job Type:</b>	Seasonal
<b>Department:</b>	Parks & Recreation/Aquatic Center

### JOB SUMMARY AND ESSENTIAL JOB FUNCTIONS

Responsible for controlling access to the aquatic center while providing a high level of quality customer service including greeting patrons and providing program information. Major responsibilities also include handling cash correctly for open swim, swim passes, and swim lessons, and using the "ActiveNet" computer program to sell passes and enroll patrons in swim programs. Aquatics Cashiers are the first impression of the aquatic center, and need to be knowledgeable of the activities, programs, camps, and other special events. Aquatics Cashiers will assist public and staff members during emergency situations, may work concessions when necessary, and will perform other duties as assigned. Must be able to work days, nights and weekends.

#### Experience and Training Guidelines:

Experience or training:

Experience handling money in a work environment is desirable, but not required.

Applicants must be at least 16 years of age by their first day of employment.

License or Certificate:

- CPR/First Aid/AED certification at time of hire required.
- Lifeguard certification is desirable.

Selected applicants must pass background investigation and drug screen.

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### ALL APPLICANTS MUST COMPLETE A CITY OF MOORE APPLICATION

The application, along with information regarding duties, responsibilities, and qualifications can be found at: [www.cityofmoore.com/departments/jobs](http://www.cityofmoore.com/departments/jobs)

**City of Moore is an Equal Opportunity Employer**