



VACANCY ANNOUNCEMENT

Job Title:	Program Instructor
Closing Date:	Open until Filled
Salary:	\$15.00-\$20.00 Per Hour/Class
Job Type:	Contract - Part Time
Department:	Moore Parks & Recreation - The Station at Central Park

JOB SUMMARY AND ESSENTIAL JOB FUNCTIONS

Looking for qualified program instructors to lead programming classes at The Station:

Spanish Instructor, Adult Ballroom Dancing, Adult Two-step, Martial Arts Instructor, Personal Finance, Computer, Arts Instructor, Crafts Instructor, Youth Dance Instructor (Jazz, Hip-Hop, & Ballet), Early Childhood Instructor, Art Camp Instructor, Science Instructor, Youth Dance Camp (Jazz, Hip-Hop, & Ballet), Soccer Camp Instructor, Tennis Camp Instructor, Golf Camp Instructor, Baseball Camp Instructor, and Volleyball Camp Instructor.

Instructors will be responsible for organizing the classroom, use of various resources and creating displays to encourage a positive learning environment. Coordinate activities and resources within a specific area of the curriculum and supporting colleagues in the delivery of this specialist area; planning, preparing and presenting lessons that cater for the needs of the whole ability range within their class. The ability to lead and motivate others while having strong communication skills. The ability to demonstrate the skills specific to the class. To provide staff assistance to the Recreation Coordinator.

EDUCATION AND EXPERIENCE

High School education or equivalent preferred. In depth knowledge of related field. Relevant experience preferred. First Aid, CPR/AED certification or ability to obtain within first 6 months of employment is required.

ALL APPLICANTS MUST COMPLETE AN APPLICATION

Return completed application to Moore City Hall.

Selected applicant must pass background investigation.

For additional information regarding the job description please call 793-5090.